BUNKER HILLS SENIOR MEN'S LEAGUE

BUNKER HILLS GOLF CLUB

COON RAPIDS, MINNESOTA

BY-LAWS

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(Date of Membership Approval)

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(Dave Boettcher, President)

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BY-LAWS OF THE BUNKER HILLS SENIOR MEN'S LEAGUE

ARTICLE I
NAME

The name of this organization shall be the Bunker Hills Senior Men's League, hereinafter referred to as "The League" or "League".

ARTICLE II
SUPERSESSION

These by-laws supersede all previously adopted and approved by-laws including amendments thereto.

ARTICLE III
PURPOSE

The purpose of The League shall be to:

1. Organize, manage, and conduct golf competitions and promote fellowship for its members.
2. Be active in established golf associations whose purpose is to promote golf in the State of Minnesota and the United States.
3. To cooperate with the City of Coon Rapids in maintaining and improving Bunker Hills Golf Course.

ARTICLE IV
ORGANIZATION AND LIABILITY

The League is formed as a nonprofit corporation solely for the social benefit of its members. The League shall not be liable to any member or to any person for damage or claim arising out of The League's operation. Any applicant accepted into The League hereby waives any such damage or claim which may exist at the present time, or by exist at any time in the future.

ARTICLE V
DEFINITIONS

League Year/Tax Year: Both the League year and tax year shall run from November 1st through October 31st.

Members in Good Standing: Are those members who are current on all fees owed and are not under suspension as described in Article VI Section 4.

ARTICLE VI
MEMBERSHIP

Section 1. General Membership

Membership in The League is open to all male amateur golfers who are 55 years of age or older and who are interested in playing and promoting golfing activities within The League.

Anyone eligible for membership of The League shall not be refused membership, or upon acceptance, be discriminated against because of race, color, creed, national origin, sexual orientation, or by reason of disability.

Section 2. Rights of Members

Except as otherwise provided herein, all members in good standing shall have the following rights:

2.1 The right to compete in any League competition or event subject to the rules of eligibility for each such competition or event.

2.2 The right to attend any membership meeting and to participate in such meetings in accordance with the recognized rules of parliamentary procedures as adopted by The League. Members shall conduct themselves in such a manner as to not interfere with the legal obligations of The League or its Board of Directors.

2.3 The right to one vote at General Membership Meetings and the right to vote for Board members at the Autumn Meeting. No member shall have the right to vote by Proxy or absentee ballot.

2.4 The right to hold office as an officer or an at-large director on the Board of Directors.

2.5 The right to establish and maintain an MGA/USGA handicap and participate in MGA/MPGA/USGA sanctioned events.

Section 3. Obligations of Membership

The acceptance of membership into The League shall bind each member to abide by the following:

3.1 All provisions of these by-laws along with the “Policies and Procedures” of The League.

3.2 The decisions of the Board of Directors made within their jurisdiction

Section 4. Suspensions, Expulsions, Other Penalties

The Board of Directors, for good and sufficient reason, may suspend, expel, or assess other penalties to members.

Upon receipt of a written complaint, the Board of Directors will investigate the complaint to determine its validity and whether good and sufficient reason to act on the complaint exists.

If action is to be taken, the Board of Directors will use the following procedures:

4.1 Provide written notice to the member(s) involved regarding the substance and nature of the complaint.

4.2 Notify the member(s) of the date, time and place of the meeting at which the Board will consider disciplinary action. Said meeting must provide the member(s) a reasonable time to prepare a defense.
4.3 Offer the member(s) the opportunity to appear in person or provide a written defense to the complaint.
4.4 Determine what, if any, penalty shall be imposed. Any penalty imposed must be approved by a 2/3 majority vote of the voting Board Members.
4.5 Notify the member(s) of the procedure to be followed in order to appeal any penalty assessed to the general membership. Appeals to the general membership will require a 2/3 majority vote of the voting members to overturn the decision of the Board of Directors.

Section 5. General Membership Meetings

Three General Membership meetings are scheduled annually:
5.1 Spring Informational meeting (just prior to League play)
5.2 Spring Banquet meeting (mid-May)
5.3 Autumn meeting (occurs on the last day of League play)

Dates for the General Membership meetings shall be set by the Board of Directors.

The Secretary/Treasurer shall inform the membership of the meeting dates, times and locations at least 10 days prior to the meeting.

Section 6. Special Membership Meetings

The President or any three members of the Board of Directors shall call a special meeting of the general membership.

Any member shall also call a special meeting upon submission of a written petition signed by at least 50% of the Members in Good Standing.

The Secretary/Treasurer will notify the membership of the meeting date, time and location at least 10 days prior to the meeting. The notice shall also include a summary of the scope and purpose of the meeting. The agenda of all special meetings shall be limited to the issues addressed in the petition.

Section 7. Quorum

The quorum for all Membership meetings shall be 33% of the Members in Good Standing.

ARTICLE VII
BOARD OF DIRECTORS

Section 1. Number and Titles

The Board of Directors of this League shall consist of a President, Vice-President, Secretary/Treasurer and six at-large directors.

Section 2. Terms of Office

The terms of each Board member will be for three years. Terms will be staggered so that at the end of each League Year the term of one officer and two at-large directors will expire.

Board members of this League shall hold office until election and installation of their successors unless removed from office as provided in these by-laws.

Section 3. Nominations and Elections

The Board of Directors shall act as the nominating committee and it shall make every effort to recruit candidates who have not previously served on the Board.

Candidates must be members in good standing and shall have consented to their nomination.

Further nominations from the floor may be added to the list of candidates. Such list shall constitute the ballot for election of members to the Board of Directors.

The candidate for President, Vice President, Secretary/Treasurer and at-large directors receiving the most votes shall be declared elected.

Elections of Board Members shall be the final agenda item at the Autumn Meeting of the general membership.

Section 4. Vacancies

In the event a vacancy occurs on the Board of Directors, the remaining Board Members may, by a majority vote, appoint a successor to fill the vacancy for the remainder of the term.

Section 5. Board of Director Meetings

Three Board of Director meetings shall be scheduled annually.

5.1 A Board of Directors meeting shall occur immediately following the Autumn Membership Meeting. The purpose of this meeting shall be to appoint an audit committee.

5.2 The first Board meeting of the League Year, after November 1st, shall be held following completion of the annual audit. The primary purpose of this meeting will be to approve the final audit and to set the preliminary budget for the League Year.

5.3 The Spring Board Meeting shall be held in March. The primary purpose of this meeting will be to finalize the League budget and establish the final League schedule. The Board will also review all recommendations for changes to the By-Laws, Policies and Procedures, and League competitions in anticipation of presenting new information at the Spring Membership Meeting.

Section 6. Special Board Meetings

The President or any two members of the Board may call special meetings of the Board of Directors. Written or electronic notice of any such special meeting shall be given to the Board of Directors not less than five days prior to the meeting. Such notice will state the purpose and nature of the business to be considered at such meeting.

Section 7. Quorum

A quorum for all Board meetings shall consist of 2/3 of the Board members.

Section 8. Duties and Responsibilities

The Board of Directors shall be responsible for carrying out the general purpose of the League. It shall have control and management of the affairs, monies and property of the League. These responsibilities include establishing an annual budget and dues structure.

The Board may also establish such policies and procedures, and rules and regulations as are deemed necessary for the orderly conduct of the League affairs and events.

Any officer or at-large director of the Board of Directors may be removed from office during his term for malfeasance or neglect of duties, not acting in the best interest of the League, or for personal conduct which would discredit the League. Such removal action shall require a 2/3 vote of the Board members. The procedures outlined in Article VI Section 4 will apply.

ARTICLE VIII
OFFICERS

Section 1. President

The President shall be the chief operating officer of the League. He shall be responsible for the orderly conduct of the affairs of the League as determined and dictated by the Board of Directors. He shall convene and preside over all meetings of the membership and the Board of Directors.

Section 2. Vice President

The Vice President shall assist the President in the conduct of the League affairs. He shall, in the absence or incapacitation of the President, assume the duties of the President.

Section 3. Secretary/Treasurer

The Secretary/Treasurer shall be responsible for all the documents, records and books belonging to the League. He shall keep an accurate record of all meeting minutes of the membership and Board of Directors. He shall conduct the correspondence of the League in a timely manner. He shall maintain the official list of all members which shall be kept accurately and on a current basis. On behalf of the League, the Secretary/Treasurer shall perform such duties as may be imposed on him by applicable law including the execution and filing of any reports to federal and state authorities.

The Secretary/Treasurer shall be responsible for the maintenance of all financial records and accounts of the League. He shall maintain and keep current a record of the members with their due's payments, assessments, and all financial transactions promptly and accurately entered. He shall submit a written treasurer's report of the League at all scheduled meetings of the membership and Board of Directors. He shall be prepared to exhibit receipts and vouchers upon the audit of the books.

Section 4. Wages

The Secretary/Treasurer shall be paid a wage. The amount shall be set by the annual budget.

ARTICLE IX
COMMITTEES

Section 1. Audit Committee

The President shall appoint an Audit Committee consisting of the Vice President and two additional Board Members. The Audit Committee shall be approved by a 2/3 vote of the Board of Directors.

An annual audit of the League books shall be performed prior to the first Board Meeting of the League Year.

Section 2. Other Committees

The President may, from time to time, appoint other committees from the Board of Directors or the general membership of the League. Upon appointment, the President shall specify the committee's purpose and authority. Such committees may include, but not be limited to:

2.1 Rules and Greens: Educate League members on the USGA Rules of Golf. With assistance from Bunker Hills staff, interpret the rules of golf. This committee shall also promote Bunker Hills Golf Club's guidance regarding golf course etiquette, pace of play, and general course operations.

2.2 Membership Committee: Identify ways to maintain and increase membership levels. Use surveys and other means to identify opportunities to improve the satisfaction of League members.

2.3 Tournament and Prizes: Responsible for establishing event dates and formats in conjunction with Bunker Hills staff, and determines prize distributions based on the event budget.

ARTICLE X
AMENDMENTS

These By-Laws may be amended by a 2/3 vote of the Members present at the Spring Meeting or at any special meeting held for that purpose.

Each Member in Good Standing must be notified in writing of the proposed amendment at least 15 days prior to the meeting at which the vote will be taken.

Any member may propose amendments to these By-Laws. Such proposals must be submitted in writing to the Board of Directors at least 30 days prior to the Spring Meeting. If the Board rejects the proposal, the member may request a special meeting of the membership in accordance with Article VI, Section 6.

ARTICLE XI
PARLIAMENTARY AUTHORITY

Section 1. Rules of Order

The rules contained in “Roberts Rules of Order” shall govern all meetings of the League, insofar as they do not conflict with any provisions of these By-Laws.

Section 2. Interpretations

The Board of Directors shall decide all questions of interpretation of these By-Laws.

ARTICLE XII
DISSOLUTION

Upon dissolution of the League, the Board shall settle all accounts and contribute the balance of the funds to the City of Coon Rapids to be used for youth programs provided at Bunker Hills Golf Club. In the event the Bunker Hills Golf Club is no longer in operation, the funds will be assigned to the Coon Rapids Park and Recreation account for the same purpose.